



GOVERNMENT COLLEGE WOMEN UNIVERSITY FAISALABAD

DIRECTORATE OF ACADEMICS

File ID: 58200 Disp. ID 131862 Ref. No. GCWUF/DA/Enr/23/256 Dated: 12-10-2023

All Chairpersons/ Incharges
Govt. College Women University Faisalabad

Subject: **SCHEDULE FOR SUBMISSION OF ENROLLMENT FORMS (UG-1/GS-10)**
FROM FALL SEMESTER 2021-22 to FALL SEMESTER 2023-24

All departments are informed that after completion of online enrollment of above said semester(s) only one hard copy (original) of the enrolment forms with the scheme of studies according to the prospectus of respective session must reach in the office of the undersigned not later than **20th October 2023**. Please submit the enrollment forms with status of the students like Fee/Enrolled/Freeze/Defreeze/Dropout/Left according to the following format:

Department _____, Session _____, Section _____,
Morning/Evening _____, Semester: _____

Sr. No	Roll No	Registration No.	Student Name	Fee voucher No.	Enrollment Yes/No/Freeze/ Dropout/Left
1.					
2.					

Total Number of Students _____
Number of Enrolled Students _____
Number of Freeze Students _____
Number of Defreeze Students _____
Number of Dropout Students _____
Number of Left Students _____
Remarks if any _____

Sign & Stamp of Chairperson/Incharge

Furthermore, also provide the same list of students according to above mentioned format in soft copy (only MS Excel) on das.office@gcwuf.edu.pk and hard copy duly signed by chairperson/incharge with cover letter in the Directorate of Academics (first floor, admin block). List of re-sit/re-enrolled student(s) must provide with their courses separately.


(Dr. Salma Shahid)
For Director Academics

Copy for information & necessary action to:

1. PS to Vice Chancellor,
2. All Coordinators of Faculties,
3. Controller of Examinations,
4. Treasurer,
5. Director IT,
6. Incharge Media Cell (w.r.t to share in all official whatsapp groups and upload on university website)
7. Record File.